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Dental Lab Plug-In

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1.0 Introduction

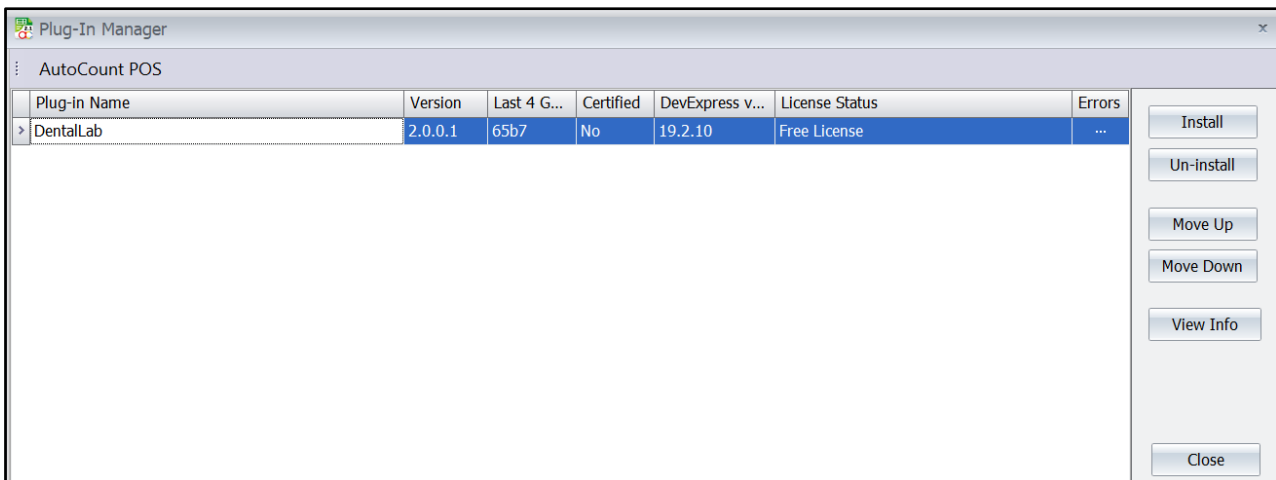
The Dental Lab plugin is designed to assist users in managing and documenting all the information and stages of their orders when it comes to dental procedures. It is particularly suitable for manufacturers in the dental prosthetics industry.



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2.0 Installing the Plug-In

1. Go to **Tools > Plug-In Manager**
2. Click on the **“Install”** button.
3. Browse for the related **.app file (DentalLab)**
4. A new window will prompt with some basic information of this plug-in.
5. Click on the **“Install”** button again to proceed.
6. A confirmation message will be prompted after that.
7. Click **“Yes”** to confirm the installation.
8. A success message will appear after the plug-in is installed correctly.





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3.0 Assign Access Rights

1. Go to **General Maintenance > Access Right Maintenance**
2. Locate the “SL Plug-In” and click on the “+” icon next to it.
3. Locate the “Dental Lab” and click on the “+” icon next to it.
4. Click on “Dental Lab” and proceed by clicking “Set Group Access Rights”.
5. In the pop-up window, navigate to “Admin”. **(Example)**
6. Change the “Don’t change” status to “Add”.
7. Click on “OK” to save changes.
8. Click on “Yes” to apply the Access Right to the rest of the sub commands.

Description	Users & Groups
AutoCount Accounting	
SL Plug-In	
Dental Lab	
Job Order	
Show Job Order	ADMIN
Create Job Order	ADMIN
Edit Job Order	ADMIN
Delete Job Order	ADMIN
View Job Order	ADMIN
Cancel Job Order	ADMIN
Can Change Document No Format	ADMIN
Can Edit Document No	ADMIN
Job Order Report	
Preview Job Order	ADMIN
Print Job Order	ADMIN
Export Job Order	ADMIN
Job Order Listing Report	
Show Job Order Listing	ADMIN
Preview Job Order Listing	ADMIN
Print Job Order Listing	ADMIN
Export Job Order Listing	ADMIN
Status Maintenance	
Show Status Maintenance	ADMIN
Create Status Maintenance	ADMIN
Edit Status Maintenance	ADMIN
Delete Status Maintenance	ADMIN
Show License	ADMIN



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4.0 Status Maintenance

1. Go to **DentalLab > Status Maintenance**
2. Click on the **“New”** button.
3. Key in **“Status”**.
4. Provide simple and brief **“Description”**.
5. Click on the **“OK”** button to save.

The screenshot shows the 'Status Maintenance' window in AutoCount Accounting. The window title is 'Status Maintenance - DentalLab - AutoCount Accounting (Ver: 2.1) (Rev: 16)'. The menu bar includes File, G/L, A/R, A/P, Inquiry, Stock, Sales, Purchase, DentalLab, General Maintenance, Tools, Tax, Window, and Help. Below the menu bar is a green header with the text 'Status Maintenance'. Underneath the header are three buttons: 'New' (with a plus icon), 'Edit' (with a pencil icon), and 'Delete' (with a red X icon). Below the buttons is a table with columns 'Status' and 'Description'. The table contains the following rows: 'In Production' with 'In Production', 'Invoiced' with 'Invoiced', and 'New' with 'New'. The 'New' row is selected. To the right of the table is a 'Status Entry Form' modal window. The form has two fields: 'Status :' with the value 'New' and a checked 'Active' checkbox, and 'Description :' with the value 'New'. There are 'OK' and 'Cancel' buttons at the bottom of the modal.

Status	Description
In Production	In Production
Invoiced	Invoiced
> New	New

Status Entry Form

Status : Active

Description :

In the **“Status Maintenance”** page, users are able to create, edit, and delete status.



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5.0 Job Order

5.1 Job Order (New)

1. Go to **DentalLab > Job Order**
2. Click on the **“New”** button.
3. Choose Debtor
4. Input Patient’s info (Patient Name, Remarks, Shade)
5. Fill in Item info in the grid **FIRST**.
6. Select **“Number”**.
 - **NOTE:** Number represents Teeth Order
 - **NOTE:** Increase the corresponding **“Qty”** value based on the count of the selected number.
7. Set Status.
8. Provide comment if require.
9. Click on the **“Save”** button.

The **“Job Order”** page allows for the recording of debtor information, patient names, denture specifications, the corresponding fees to be collected from customers, and the current stage of completion.



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5.2 Job Order (Reports)

1. Go to **DentalLab > Job Order**
2. Choose available Job Order
3. Click on the **“Preview”** or **“Print”** button.
4. Choose available report option.
 - Job Order
 - Order Slip
5. Click on the **“OK”** button to view desired reports.

Job Order Report

JOB ORDER			
Customer Name : CLIENT 1		No. : JO-000013	
Patient Name : Harry		Order Date : 07/07/2023	
		Due Date :	
Item	Description	Qty	UOM
1.	WIRE CLASP	4	UNIT
	8	8	
	8	8	

Order Slip Report

ORDER SLIP			
No. : JO-000013			
Order Date : 07/07/2023			
Due Date :			
Customer Name : CLIENT 1			
Patient Name : Harry			
Item	Description	Qty	UOM
1.	WIRE CLASP	4	
	8	8	
	8	8	

The Job Order reports enable users to produce reports that are related to dental services specifically highlighting pertinent dental items.



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6.0 Invoice

6.1 Invoice (Transfer From Job Order)

1. Go to **Sales > Invoice**
2. Click on the **“New”** button.
3. Choose Debtor
4. Click on the **“Transfer From Job Order”** button.
5. Select preferred Job Order.
6. Click on the **“OK”** button.
7. Click on the **“Save”** button.

The screenshot displays the 'New Invoice' window in AutoCount Accounting (Ver: 2.1). The ribbon at the top includes various options, with 'Transfer From Job Order' highlighted in a red box. The main form contains fields for Debtor Name (300-C002), Name (CLIENT 2), Address (No 7, Taman Yipps, Selangor), Invoice No (<<New>>), Date (13/07/2023), and other details. Below these fields is a table with columns for Item, Description, Description 2, Qty, Unit, Dis, Total, FromJ, FromJ, Top Le, Top Ri, Bottom, Bottom, FromJ, Patient, Remark1, Tax, Sales, Tax, Total (ex), and Total (inc). The table contains one row for 'TOOTH A/Hi' with a quantity of 3 and a total of 90.00. At the bottom right, there is a summary section with 'Subtotal (ex) 90.00', 'Taxable Amount 0.00', and 'Total 90.00'. The 'Proceed New Invoice' button is visible at the bottom left.



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BEFORE Transfer

Invoice - DentalLab - AutoCount Accounting (Ver: 2.1) (Rev: 16)

File G/L A/R A/P Inquiry Stock Sales Purchase DentalLab General Maintenance Tools Tax Win

Invoice

Hint: In this Invoice window, you can create, modify, or delete Invoice for your customer.

New Edit View Find Preview Print

Drag a column header here to group by that column

Doc. No.	Date	Debtor Code	Debtor Name	Agent	Includ
I-000001	07/07/2023	300-C001	CLIENT 1		No

AFTER Transfer

Invoice - DentalLab - AutoCount Accounting (Ver: 2.1) (Rev: 16)

File G/L A/R A/P Inquiry Stock Sales Purchase DentalLab General Maintenance Tools Tax Win

Invoice

Hint: In this Invoice window, you can create, modify, or delete Invoice for your customer.

New Edit View Find Preview Print

Drag a column header here to group by that column

Doc. No.	Date	Debtor Code	Debtor Name	Agent	Includ
I-000002	13/07/2023	300-C002	CLIENT 2		No
I-000001	07/07/2023	300-C001	CLIENT 1		No

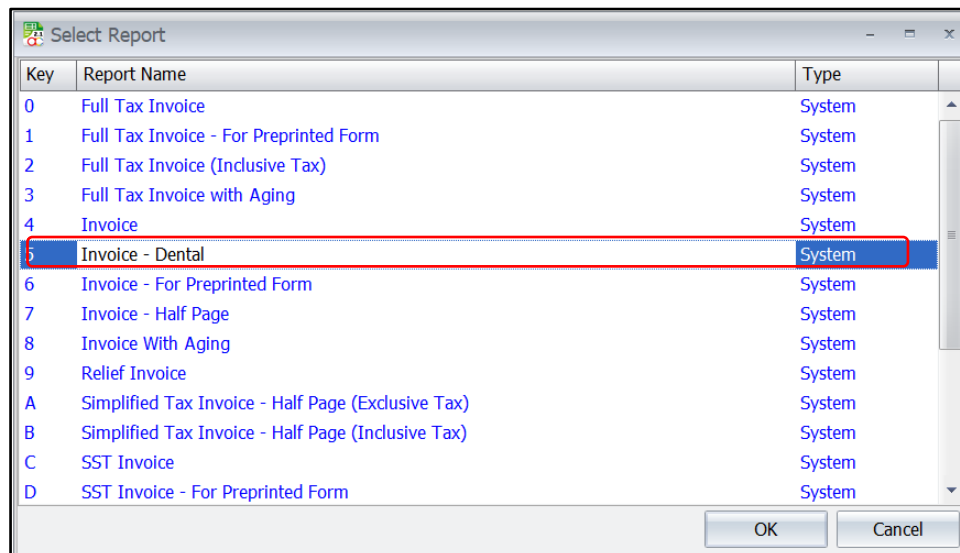
The "Transfer From Job Order" feature enables users to quickly transfer selected Job Order to Invoice effectively and efficiently as users are able to transfer more than one Job Order at once.



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6.2 Invoice (New Report)

1. Go to **Sales > Invoice**
2. Click on the **“Preview”** / **“Print”** button.
3. Select report (Invoice – Dental).
4. Click on the **“OK”** button to view the report.





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INVOICE							No. : I-000002	
CLIENT 2				Your Ref. :				
No 7, Taman Yipps, Selangor				Our D/O No. :				
TEL :				FAX :				
				Terms : C.O.D.				
				Date : 13/07/2023				
				Page : 1 of 1				
Item	Description	Qty	UOM	U/ Price RM	Disc.	Total RM		
Alfred								
1.	TOOTH A/HI	3	UNIT	30.00		90.00		
	<table border="1"> <tr> <td>7</td> <td>1,5</td> </tr> </table>	7	1,5					
7	1,5							
RINGGIT MALAYSIA NINETY ONLY						Total	90.00	
Notes :								
1. All cheques should be crossed and made payable to DentalLab								
2. Goods sold are neither returnable nor refundable. Otherwise a cancellation fee of 20% on purchase price will be imposed.								
<hr/> Authorised Signature								

This report showcases the invoice details of denture specifications.