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Leasing Plug-In

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1.0 Introduction

The Leasing plugin serves as a comprehensive tool for users to efficiently manage and track installment payments for various items. It is particularly beneficial for businesses, like electronics stores, that offer installment payment options to their customers.

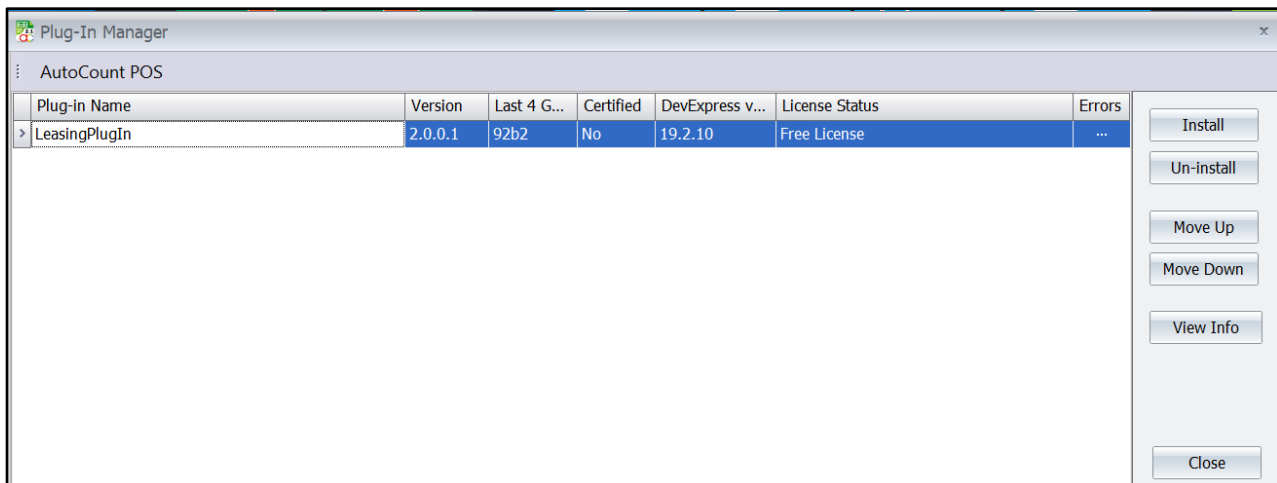


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2.0 Installing the Plug-In

1. Go to **Tools > Plug-In Manager**
2. Click on the **“Install”** button.
3. Browse for the related **.app file (LeasingPlugIn)**
4. A new window will prompt with some basic information of this plug-in.
5. Click on the **“Install”** button again to proceed.
6. A confirmation message will be prompted after that.
7. Click **“Yes”** to confirm the installation.
8. A success message will appear after the plug-in is installed correctly.

LeasingPlugIn	7/18/2023 9:00 AM	AutoCount Plugin Pa...	179 KB
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3.0 Assign Access Rights

1. Go to **General Maintenance > Access Right Maintenance**
2. Locate the “Leasing PlugIn” and click on the “+” icon next to it.
3. Click on “Leasing PlugIn” and proceed by clicking “Set Group Access Rights”.
4. In the pop-up window, navigate to “Admin”. **(Example)**
5. Change the “Don’t change” status to “Add”.
6. Click on “OK” to save changes.
7. Click on “Yes” to apply the Access Right to the rest of the sub commands.

Access Rights Maintenance - Leasing - AutoCount Accounting (Ver: 2.1) (Rev: 16)

File G/L A/R A/P Inquiry Stock Sales Purchase Leasing General Maintenance

Access Rights Maintenance

Search Compare Expand All

Description	Users & Groups
AutoCount Accounting	
Leasing PlugIn	
Open Leasing	ADMIN
Create Leasing	ADMIN
Edit Leasing	ADMIN
View Leasing	ADMIN
Delete Leasing	ADMIN
Print Leasing	ADMIN
Preview Leasing	ADMIN
Export Leasing	ADMIN
Print Leasing Listing	ADMIN
Preview Leasing Listing	ADMIN
Open Leasing Listing	ADMIN
Export Leasing Listing	ADMIN
View Margin	ADMIN
Show Monthly Account Balance Report	ADMIN
Preview Monthly Account Balance Report	ADMIN
Print Monthly Account Balance Report	ADMIN
Export Monthly Account Balance Report	ADMIN



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4.0 Leasing

4.1 Leasing (Entry Layout)

1. Go to **Leasing > Leasing Maintenance**
2. Click on the “**New**” button.
3. In the Leasing entry form, there are **SIX** tabs that can be accessed.

Tab	Description
Debtor Info	Records customer information and installment payment details.
Product Info	Records the items purchased by the customer.
Hirer Other Info	Records additional customer information, including spouse details.
Guarantor Info	Records the customer's guarantor information.
Installment Info	Records customer invoices and tracks the number of installments paid.
Margin	Records the percentage of profit earned for each payment period for a particular customer.

Each tab in the Leasing Entry form serves a distinct purpose and providing valuable functionality that is directly relevant to the creation and management of leasing transactions.



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4.2 Leasing (Operate)

1. Go to **Leasing > Leasing Maintenance**
2. Click on the **“New”** button.
3. Key in relevant info in the **“Debtor Info”**, **“Guarantor Info”**, and **“Margin”** tab.
4. Key in Item detail in **“Product Info”** tab.
 - **NOTE:** Input (*Serial No, Cost, Price*)
5. Key in Deposit detail in the **“Debtor Info”** tab.
 - **NOTE:** Input (*Deposit Amount, Period Financed, Interest Rate, etc...*)
6. System will automatically calculate the Monthly Installment. (*How much customer needs to pay back per month*)
7. Go to **“Installment Info”** and click on the **“Generate”** button.
 - **NOTE: REQUIRES** Monthly Installment value before generating.
8. System will automatically generate Temp Invoice.
 - **NOTE:** Temp Invoice provides customers with a clear schedule indicating their payment due dates.
9. Click on the **“Save”** button, and then confirm by clicking the **“Yes”** button to create Stock Issue.

Debtor & Deposit Info	
Code	300-C003
Name	CUSTOMER 3
Address	No 70, Taman Bunga, Shah, Alam
Area	
Agent	
Phone1	
Phone2	
Mobile	
Fax	
Attention	
Email Address	
Date Of Birth	
Age	
Race	
Location	HQ
Start Date	18/07/2023
Project No	
Status	
Nationality	
Owner/Tenant	
Gender	
Occupation	
Remark	

Margin	
Item Group	ACCE
Total Cost	1,900.00
Item(s) Price	2,000.00
+ Tax	0.00
Total Price	2,000.00
- Deposit Amount	500.00
Amount Financed	1,500.00
Period Financed	12
Interest Rate (%)	2.5
Finance Charges	37.50
Balance Payable	1,537.50
- Rebate	0.00
Balance After Rebate	1,537.50
Current Balance	1,537.50
Monthly Inst.	128.13
Total Inst. + Deposit	0.00
Annual Rate (%)	0



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Edit Leasing - [LS-000008] - Leasing - AutoCount Accounting (Ver: 2.1)

Doc. No. LS-000008 Is Active
Date 18/07/2023

Debtor Info Product Info Hirer Other Info **Guarantor Info** Installment Info Margin

Info 1 Info 2 Info 3

1st Guarantor

Name	GUARANTOR 1	Gua. Employ	
IC No.	00000-07-0231	Address	
Address	No 56, Jalan Destiny, Bukit Jahlil, Selangor		
Phone		Phone	
Nationality		Partner Name	
Age		IC No.	
Occupation		Partnership	
Relation		Address	

Guarantor Info

Early Settlement Save Cancel

Edit Leasing - [LS-000008] - Leasing - AutoCount Accounting (Ver: 2.1)

Doc. No. LS-000008 Is Active
Date 18/07/2023

Debtor Info Product Info Hirer Other Info **Guarantor Info** Installment Info Margin

Month	Margin
>	15

Margin Info

Record 1 of 1

Early Settlement Save Cancel



Scan to visit our AutoCount Website

Edit Leasing - [LS-000008] - Leasing - AutoCount Accounting (Ver: 2.1)

Doc. No. LS-000008 Is Active
 Date 18/07/2023

Debtor Info Product Info Hirer Other Info Guarantor Info Installment Info Margin

Item Co...	Descript...	Serial No	Unit Cost	Unit Price	Quantity	Discount	Tax	Tax Rate	Tax Type	SubTotal	Total C...	Asset...	Asset C...
> ACN-...	NAKIA...	ARCON-...	1,900.00	2,000.00	1					2,000.00	1,900.00		

Purchased Item Info

2000 1900

Record 1 of 1

Early Settlement Save Cancel

Edit Leasing - [LS-000008] - Leasing - AutoCount Accounting (Ver: 2.1)

Doc. No. LS-000008 Is Active
 Date 18/07/2023

Debtor Info Product Info Hirer Other Info Guarantor Info Installment Info Margin

Generate

DocDate	Period No.	Type	Installment Amt	Invoiced Amt	PaidAmount	Invoice No	TransferToInvoice
> 18/07/2023	1	IV	128.13	0.00	0.00		...
18/08/2023	2	IV	128.13	0.00	0.00		...
18/09/2023	3	IV	128.13	0.00	0.00		...
18/10/2023	4	IV	128.13	0.00	0.00		...
18/11/2023	5	IV	128.13	0.00	0.00		...
18/12/2023	6	IV	128.13	0.00	0.00		...
18/01/2024	7	IV	128.13	0.00	0.00		...
18/02/2024	8	IV	128.13	0.00	0.00		...
18/03/2024	9	IV	128.13	0.00	0.00		...
18/04/2024	10	IV	128.13	0.00	0.00		...
18/05/2024	11	IV	128.13	0.00	0.00		...
18/06/2024	12	IV	128.13	0.00	0.00		...

Installment Info

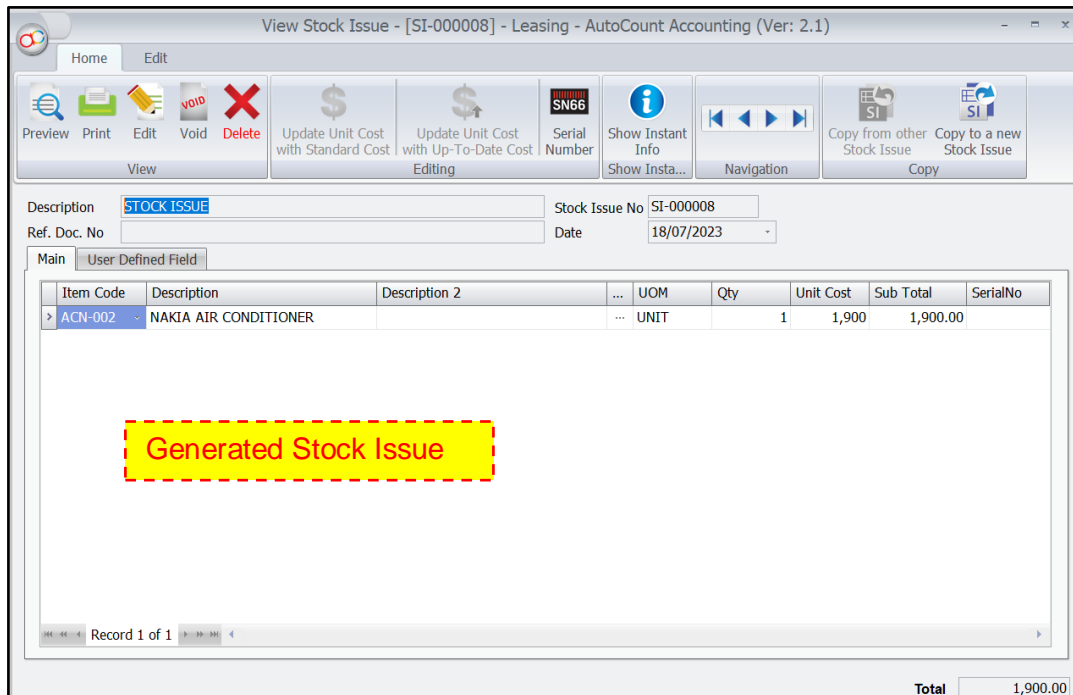
0

Record 1 of 12

Early Settlement Save Cancel



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When creating a new Leasing, users first need to input Debtor and Guarantor info in their respective tab. Next, users will need to input Margin info specifying the month and the corresponding margin value. After that, users will have to input the purchased item info such as specifying the quantity, item cost and item price. Users also have the option to provide a serial number, ensuring the certainty and identification of the purchased item.

After completing the necessary steps, users will need to navigate back to the Debtor Info tab to input the deposit details, which are crucial for obtaining the desired calculation results from the system. After obtaining the "Monthly Installment" amount from the calculation, users can proceed to the Installment Info tab and click on the "**Generate**" button to obtain a temporary invoice reflecting their monthly installment payment.



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4.3 Leasing (Transfer to Invoice - Button)

1. Go to **Leasing > Leasing Maintenance**
2. Click on the **“Generate Invoice”** button.
3. System will automatically generate invoices for customers who have scheduled payments based on their Monthly Installment dates.
 - **NOTE:** Invoice generated are **NOT PAID**

Leasing Maintenance - Leasing - AutoCount Accounting (Ver: 2.1) (Rev: 16)

File G/L A/R A/P Inquiry Stock Sales Purchase Leasing General Maintenance Tools Tax Window Help Report

Leasing Maintenance

New Edit View Find Print Listing Delete Refresh **Generate Invoice**

Drag a column header here to group by that column

Document No	Document Date	Debtor Code	Debtor Name	Name2	Address 1	Address 2
LS-000008	18/07/2023	300-C003	CUSTOMER 3		No 70, Taman Bun...	Shah, Alam
LS-000007	18/07/2023	300-C002	CUSTOMER 2		No 44, Jalan Matah...	Taiping, Perak
LS-000006	18/07/2023	300-C001	CUSTOMER 1		No 6, Taman Bejaya,	Ipoh, Perak

Edit Leasing - [LS-000008] - Leasing - AutoCount Accounting (Ver: 2.1)

Doc. No. LS-000008 Is Active
Date 18/07/2023

Debtor Info Product Info Hirer Other Info Guarantor Info Installment Info Margin

Generate

DocDate	Period No.	Type	Installment Amt	Invoiced Amt	PaidAmount	Invoice No	TransferToInvoice
18/07/2023	1	IV	128.13	128.13	0.00	I-000025	...
18/08/2023	2	IV	128.13	0.00	0.00		...
18/09/2023	3	IV	128.13	0.00	0.00		...
18/10/2023	4	IV	128.13	0.00	0.00		...
18/11/2023	5	IV	128.13	0.00	0.00		...
18/12/2023	6	IV	128.13	0.00	0.00		...
18/01/2024	7	IV	128.13	0.00	0.00		...
18/02/2024	8	IV	128.13	0.00	0.00		...
18/03/2024	9	IV	128.13	0.00	0.00		...
18/04/2024	10	IV	128.13	0.00	0.00		...
18/05/2024	11	IV	128.13	0.00	0.00		...
18/06/2024	12	IV	128.13	0.00	0.00		...

Record 1 of 12

Early Settlement Save Cancel



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4.4 Leasing (Transfer to Invoice – Installment Info Tab)

1. Go to **Leasing > Leasing Maintenance**
2. Choose available Leasing.
3. Click on the **“Edit”** button.
4. Click on the **“Installment Info”** tab.
5. Select the desired Monthly Installment to generate an invoice in advance.
6. Click on the **“TransferToInvoice”** column.
7. Click on the **“Yes”** button to confirm generation.
8. Input Date and click on the **“OK”** button.

➤ **NOTE:** Invoice generated are **NOT PAID**

The screenshot shows the 'Edit Leasing' window for document LS-000008, dated 18/07/2023. The 'Installment Info' tab is active, displaying a table of 12 installments. The 5th installment (18/11/2023) is selected, and a dialog box is open asking for confirmation to generate an invoice.

DocDate	Period No.	Type	Installment Amt	Invoiced Amt	PaidAmount	Invoice No	TransferToInvoice
18/07/2023	1	IV	128.13	128.13	0.00	I-000025	...
18/08/2023	2	IV	128.13	0.00	0.00		...
18/09/2023	3	IV	128.13	0.00	0.00		...
18/10/2023	4	IV	128.13	0.00	0.00		...
18/11/2023	5	IV	128.13	0.00	0.00		...
18/12/2023	6	IV			0.00		...
18/01/2024	7	IV			0.00		...
18/02/2024	8	IV			0.00		...
18/03/2024	9	IV			0.00		...
18/04/2024	10	IV			0.00		...
18/05/2024	11	IV	128.13	0.00	0.00		...
18/06/2024	12	IV	128.13	0.00	0.00		...



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Doc. No. LS-000008
Date 18/07/2023

Generate

DocDate	Period No.	Type	Installment Amt	Invoiced Amt	PaidAmount	Invoice No	TransferToInvoice
18/07/2023	1	IV	128.13	128.13	0.00	I-000025	...
18/08/2023	2	IV	128.13	0.00	0.00		...
18/09/2023	3	IV	128.13	0.00	0.00		...
18/10/2023	4	IV	128.13	0.00	0.00		...
18/11/2023	5	IV	128.13	128.13	0.00	I-000027	...
18/12/2023	6	IV	128.13	0.00	0.00		...
18/01/2024	7	IV	128.13	0.00	0.00		...
18/02/2024	8	IV	128.13	0.00	0.00		...
18/03/2024	9	IV	128.13	0.00	0.00		...
18/04/2024	10	IV	128.13	0.00	0.00		...
18/05/2024	11	IV	128.13	0.00	0.00		...
18/06/2024	12	IV	128.13	0.00	0.00		...

Record 5 of 12

Early Settlement Save Cancel

Within the Leasing Maintenance feature, there are **TWO** available methods on how users can generate Invoice. Those two methods are:

- **Button:** Upon logging into the system, users simply need to click the **"Generate Invoice"** button **ONCE**. The system will then scan the Temporary Invoice for each created leasing and automatically generate all the invoices for scheduled payments based on the Monthly Installment dates.
- **Installment Info Tab:** If the customer wishes to generate an invoice in advance, users can navigate to the **"Installment Info"** tab and click on the **"TransferToInvoice"** column to initiate the invoice generation process.

Overall, both of these methods provide users with a faster and more efficient way to generate invoices by eliminating the need to create each invoice manually.



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4.5 Leasing (Fulfill Invoice Payment)

1. Go to **A/R > A/R Receive Payment**
2. Click on the **“New”** button.
3. Choose Debtor.
4. Set **“Payment Method”** and **“Payment Amount”**
5. Choose Invoice to Knock Off
 - **NOTE:** Tick on the available checkbox in the grid.
6. Click on the **“Save”** button.
7. Paid amount will be indicated in the **“Installment Info”** tab.

Debtor : 300-C003

Project No. :

Department No. :

Main External Links Note

Paid By : CUSTOMER 3

Description :

Official Receipt No. : <<New>>

Date : 18/07/2023

2nd Receipt No. :

Payment Method	Cheque No.	Payment Amount	Bank Charge	Bank Charge Ta...	Bank Charge Tax	Bank Charge Bil...	Payment By	Is RCHQ	RCHQ Date
CASH		500.00	0.00		0.00			<input type="checkbox"/>	

Bank Account Balance for CASH as at 18/07/2023 is RM 0.00

Amount : 500.00

Unapplied Amount : 243.74

Knock-off Invoices/Debit Notes

Type	Date	No.	Org. Amt.	Outstanding	Discount Due	With Disc.	Disc. Amt.	Pay	...	Knock Off Date
RI	18/07/2023	I-000025	128.13	0.00		<input checked="" type="checkbox"/>	0.00	128.13	<input checked="" type="checkbox"/>	18/07/2023
RI	18/07/2023	I-000027	128.13	0.00		<input type="checkbox"/>	0.00	128.13	<input type="checkbox"/>	18/07/2023

Proceed New Receive Payment

Save Save & Preview Save & Print Cancel



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View Leasing - [LS-000008] - Leasing - AutoCount Accounting (Ver: 2.1)

Doc. No. LS-000008 Is Active
Date 18/07/2023

Debtor Info | Product Info | Hirer Other Info | Guarantor Info | **Installment Info** | Margin

Generate

DocDate	Period No.	Type	Installment Amt	Invoiced Amt	PaidAmount	Invoice No	TransferToInvoice
18/07/2023	1	IV	128.13	128.13	128.13	I-000025	...
18/08/2023	2	IV	128.13	0.00	0.00		...
18/09/2023	3	IV	128.13	0.00	0.00		...
18/10/2023	4	IV	128.13	0.00	0.00		...
18/11/2023	5	IV	128.13	128.13	128.13	I-000027	...
18/12/2023	6	IV	128.13	0.00	0.00		...
18/01/2024	7	IV	128.13	0.00	0.00		...
18/02/2024	8	IV	128.13	0.00	0.00		...
18/03/2024	9	IV	128.13	0.00	0.00		...
18/04/2024	10	IV	128.13	0.00	0.00		...
18/05/2024	11	IV	128.13	0.00	0.00		...
18/06/2024	12	IV	128.13	0.00	0.00		...

256.26

Record 1 of 12

Delete Edit Close

When a customer makes a payment, it will be indicated in the "Installment Info" tab, showing that the customer has paid that particular invoice.



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4.6 Leasing (Rebate)

1. Go to **Leasing > Leasing Maintenance**
2. Choose available Leasing.
3. Click on the **“Edit”** button.
4. Ensure Margin info is set in the **“Margin”** tab.
5. Click on the **“Early Settlement”** button located at the **“Debtor Info”** tab.
6. Click on the **“Calculate Rebate”** button.
7. The system will calculate and display the rebate value based on the set Margin info.
8. Click on the **“Save”** button.

The screenshot shows the 'Edit Leasing' window for document LS-000008 dated 18/07/2023. The 'Margin' tab is active, displaying a table of financial data:

Item Group	ACCE
Total Cost	1,900.00
Item(s) Price	2,000.00
+ Tax	0.00
Total Price	2,000.00
- Deposit Amount	500.00
Amount Financed	1,500.00
Period Financed	12
Interest Rate (%)	2.5
Finance Charges	37.50
Balance Payable	1,537.50
- Rebate	-697.79
Balance After Rebate	2,235.29
Current Balance	1,979.03
Monthly Inst.	128.13
Total Inst. + Deposit	0.00
Annual Rate (%)	0

At the bottom of the financial table, there is a 'Calculate Rebate' button with a value of 15 displayed next to it. Other buttons at the bottom of the window include 'Advance Pay', 'Early Settlement', 'Save', and 'Cancel'.

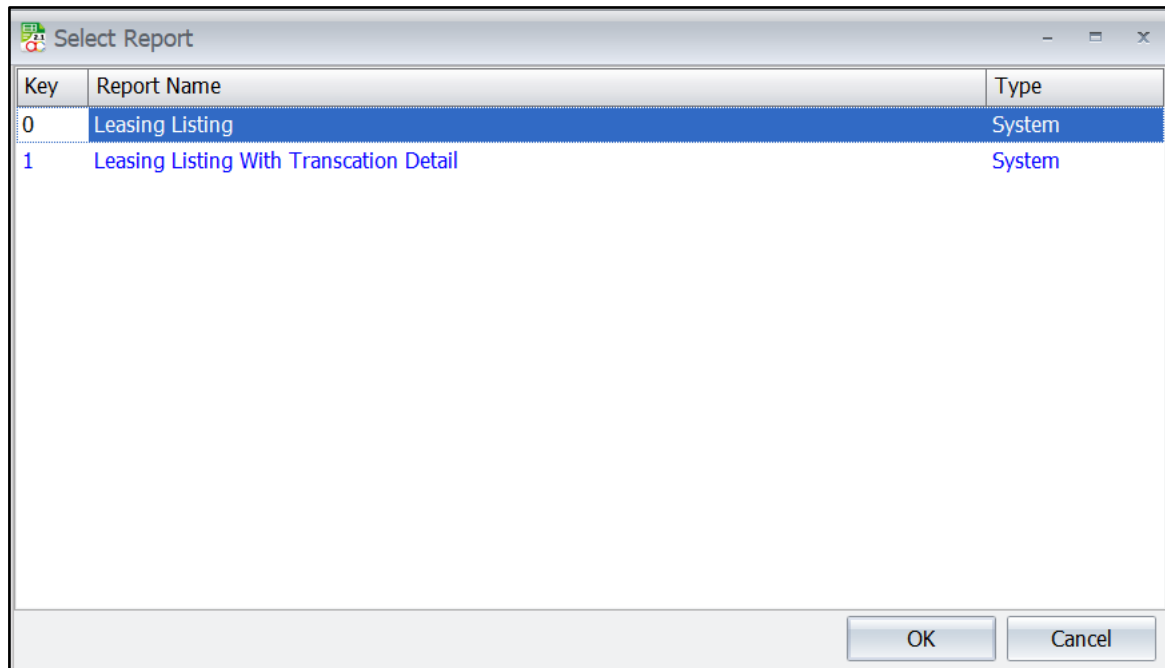
If a customer requests an early settlement and is eligible for a rebate, users can utilize the "Calculate Rebate" function. This feature calculates the rebate amount based on the pre-set margin, eliminating the need for users to consult the boss for the deduction amount.



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4.7 Leasing (Listing Reports)

1. Go to **Leasing > Leasing Maintenance**
2. Click on the **“Print Listing”** button.
3. Select prefer filter in the **“Filter Options”** control.
4. Click on the **“Inquiry”** button to view info.
5. Click on the **“Preview”** button to view the report.





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Leasing Listing Report

Leasing Listing Report								Date : 10/08/2023 16:13:28
								User ID : ADMIN
Leasing								Page 1 of 1
No.	Debtor Code I/C No	Hirer Name	Inst. Tot	Invoiced Tot Paid/Unpaid	Balance Payable	Monthly Inst. Last Inst.	Current Balance	Rebate
1.	300-C001	CUSTOMER 1	2	2 0 / 2	80.47	40.24	80.47	17.31
2.	300-C002	CUSTOMER 2	2	2 0 / 2	10.06	5.03	19.73	-9.68
3.	300-C003	CUSTOMER 3	12	12 2 / 10	1,537.50	128.13	1,979.03	-697.79

End of Report

Report Criteria
 Filter Options: No Filter
 Report Options: Sort By : Date
 Group By : None



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Leasing Listing With Transaction Detail Report

Leasing Listing Report								Date : 10/08/2023 16:15:43	
								User ID : ADMIN	
Leasing								Page 1 of 1	
No.	Debtor Code I/C No	Hirer Name		Inst. Tot	Invoiced Tot Paid/Unpaid	Balance Payable	Monthly Inst. Last Inst.	Current Balance	Rebate
1.	300-C001	CUSTOMER 1		2	2 0 / 2	80.47	40.24	80.47	17.31
	Period No	Invoice No	Invoice Date	Installment Amount	Invoice Amount	Paid Amount			
	1	I-000024	18/07/2023	40.24	40.24	0.00			
	2		18/08/2023	40.24	0	0.00			
2.	300-C002	CUSTOMER 2		2	2 0 / 2	10.06	5.03	19.73	-9.68
	Period No	Invoice No	Invoice Date	Installment Amount	Invoice Amount	Paid Amount			
	1	I-000020	18/07/2023	5.03	5.03	0.00			
	2	I-000023	18/08/2023	5.03	5.03	0.00			
3.	300-C003	CUSTOMER 3		12	12 2 / 10	1,537.50	128.13	1,979.03	-697.79
	Period No	Invoice No	Invoice Date	Installment Amount	Invoice Amount	Paid Amount			
	1	I-000025	18/07/2023	128.13	128.13	128.13			
	2		18/08/2023	128.13	0	0.00			
	3		18/09/2023	128.13	0	0.00			
	4		18/10/2023	128.13	0	0.00			
	5	I-000027	18/11/2023	128.13	128.13	128.13			
	6		18/12/2023	128.13	0	0.00			
	7		18/01/2024	128.13	0	0.00			
	8		18/02/2024	128.13	0	0.00			
	9		18/03/2024	128.13	0	0.00			
	10		18/04/2024	128.13	0	0.00			
	11		18/05/2024	128.13	0	0.00			
	12		18/06/2024	128.13	0	0.00			
End of Report									
Report Criteria									
Filter Options: No Filter									
Report Options: Sort By : Date									
Group By : None									

The two distinct reports offer users contrasting overviews of leasing information, enabling them to gain comprehensive insights into the various aspects of leasing arrangements and facilitating more informed decision-making.



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5.0 Collection Report

1. Go to **Leasing > Collection Report**
2. Set preferred Collection Date
3. Choose Location.
4. Click on the **“OK”** button to view report.

Leasing									
Collection Report for date between Tuesday, July 18, 2023 and Tuesday, July 18, 2023									
Location - HQ						Printed Date: 18 July 2023 16:19			
						Page: 1/1			
No.	Receipt	INV & SO	Cash	Cheque	Card	Debtor Name	Sales	Cheque / Card No.	
OR									
1	OR-000002	I-000025 I-000027	500.00	0.00	0.00	CUSTOMER 3	0.00	CASH	
		Total	500.00	0.00	0.00		0.00		
INV									
2	I-000020		0.00	0.00	0.00	CUSTOMER 2	5.03		
3	I-000023		0.00	0.00	0.00	CUSTOMER 2	5.03		
4	I-000024		0.00	0.00	0.00	CUSTOMER 1	40.24		
5	I-000025		0.00	0.00	0.00	CUSTOMER 3	128.13		
6	I-000027		0.00	0.00	0.00	CUSTOMER 3	128.13		
		Total	0.00	0.00	0.00		306.56		
		Grand Total	500.00	0.00	0.00		306.56		
Payment Voucher									
No.	PV No.	Description					Amount		
1									
		Total PV							
Collection Summary									
Card		0.00							
Cheque		0.00							
Cash		500.00							
Less Payment Voucher		0.00							
Total Cash		500.00							
						Prepared By Cashier:	Received By:		

Within the Collection Report feature, users have the capability to generate a comprehensive report that encompasses all leasing details. This report includes crucial information such as received payments, invoices, and other relevant data.



Scan to visit our AutoCount Website

6.0 Monthly Account Balance Report

1. Go to **Leasing > Monthly Account Balance Report**
2. Select prefer filter in the **“Filter Options”** control.
3. Click on the **“Inquiry”** button to view info.
4. Click on the **“Preview”** button to view the report.

Monthly Account Balance - Leasing - AutoCount Accounting (Ver: 2.1) (Rev: 16)

File G/L A/R A/P Inquiry Stock Sales Purchase Leasing General Maintenance Tools Tax Window Help Report

Monthly Account Balance

Filter Options

Date Range: 18/07/2023 -

Document No: No filter

Debtor: No filter

Area: No filter

Location: No filter

Sales Agent: No filter

Item Group: No filter

Show Zero Balance

Report Options

Group By: None

Show Criteria In Report

Inquiry

Preview

Print

Hide Options

Criteria

Close

Drag a column header here to group by that column

DocNo	Period Financed	Balance Payable	Current Balance	Owed Amount	Paid Amount	DocDate	Rebate	Monthly Installment
> LS-000006	2	80.47	80.47	0.00	0.00	18/07/2023	17.31	40.24
LS-000007	2	10.06	10.06	0.00	0.00	18/07/2023	-9.68	5.03
LS-000008	12	1,537.50	1,281.24	0.00	256.26	18/07/2023	-697.79	128.13



Scan to visit our AutoCount Website

Monthly Account Balance Report										
Date : 10/08/2023 16:05:52 User ID : ADMIN										
Leasing										
Page 1 of 1										
No	Leasing No. IC No.	Hirer Name Address	Area Phone1	Inst. Tot. Pay/Owed	Mon. Inst.	Balance Payable	Paid Amount	Current Balance	Owed Amount	Rebate
1.	LS-000006	CUSTOMER 1 No 6, Taman Bejaya, Ipoh, Perak		2 0/1	40.24	80.47	0.00	80.47	40.24	17.31
2.	LS-000007	CUSTOMER 2 No 44, Jalan Matahari, Taiping, Perak		2 0/1	5.03	10.06	0.00	10.06	5.03	-9.68
3.	LS-000008	CUSTOMER 3 No 70, Taman Bunga, Shah, Alam		12 2/0	128.13	1,537.50	256.26	1,281.24	0.00	-697.79
Grand Total :					173.40	1,628.03	256.26	1,371.77	45.27	-690.16
End of Report										
Report Criteria										
Filter Options: From Date: Thursday, August 10, 2023 Show Zero Balance : True										
Report Options: Group By : None										

The Monthly Account Balance Report provides users with a detailed overview of each customer's financial status. It includes essential information such as the "Up to Date" record, "Balance Payable", "Current Balance", "Owed Amount", "Rebate" and other relevant details. The Monthly Account Balance Report also allows users to print and export the inquired report.