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AutoCount Export Account Module

Table of Contents

1.0	Introduction
2.0	Features
2.1	➤ Export GL/AR/AP Data
2.2	➤ Import Data



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1.0 Introduction

The AutoCount Export Account Module is a specialized feature within the AutoCount Accounting software that enables the export of General Ledger (GL), Accounts Receivable (AR), and Accounts Payable (AP) data into AutoCount compressed XML file format. This module facilitates the seamless transfer of financial data between different AutoCount account books, making it easier for businesses to consolidate or migrate their accounting information.



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2.0 Features

2.1 Export GL/AR/AP Data

1. Go to **File > Import & Export > Export All Data**
2. Check the check-boxes of respective items to select filter options:

Export Data

Export Data ?

Hint: Exports the selected Data into AutoCount Compressed Xml file, and it can be imported into another AutoCount account book.

Document Date Range: 01-02-2018 to 01-02-2018 Export

Last Modified Date Range: 01-02-2018 07:00:00 to 01-02-2018 12:39:10

Debtor Code: No filter

Creditor Code: No filter

Export All

GL AR AP Master I Master II

GL

Cash Book No filter

Journal Entry No filter



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Document Date Range: define the range of document date to be exported

Last Modified Date Range: define the range of date for modified or new documents/transactions.

Debtor Code/Creditor Code: to filter by debtor/creditor code

Export All: check this to select all item below. Uncheck to clear all.

GL/AR/AP: all these items are related to stock control. Each of the items has 3 filter options: No Filter, Filter By Range, or Filter By Multi-select.



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Export Data

Export Data

Hint: Exports the selected Data into AutoCount Compressed Xml file, and it can be imported into another AutoCount account book.

Document Date Range: 01-02-2018 to 01-02-2018

Last Modified Date Range: 01-02-2018 07:00:00 to 01-02-2018 12:39:10

Debtor Code: No filter

Creditor Code: No filter

Export All

GL AR **AP** Master I Master II

AP

AP Invoice

AP Invoice Filtered by:

No AP Invoice

AP Payment

AP Payment Filtered by:

No AP Payment

AP Debit Note: No filter

AP Credit Note

AP Credit Note Filtered by:

No AP Credit Note

AP Refund: No filter

AP Deposit: No filter

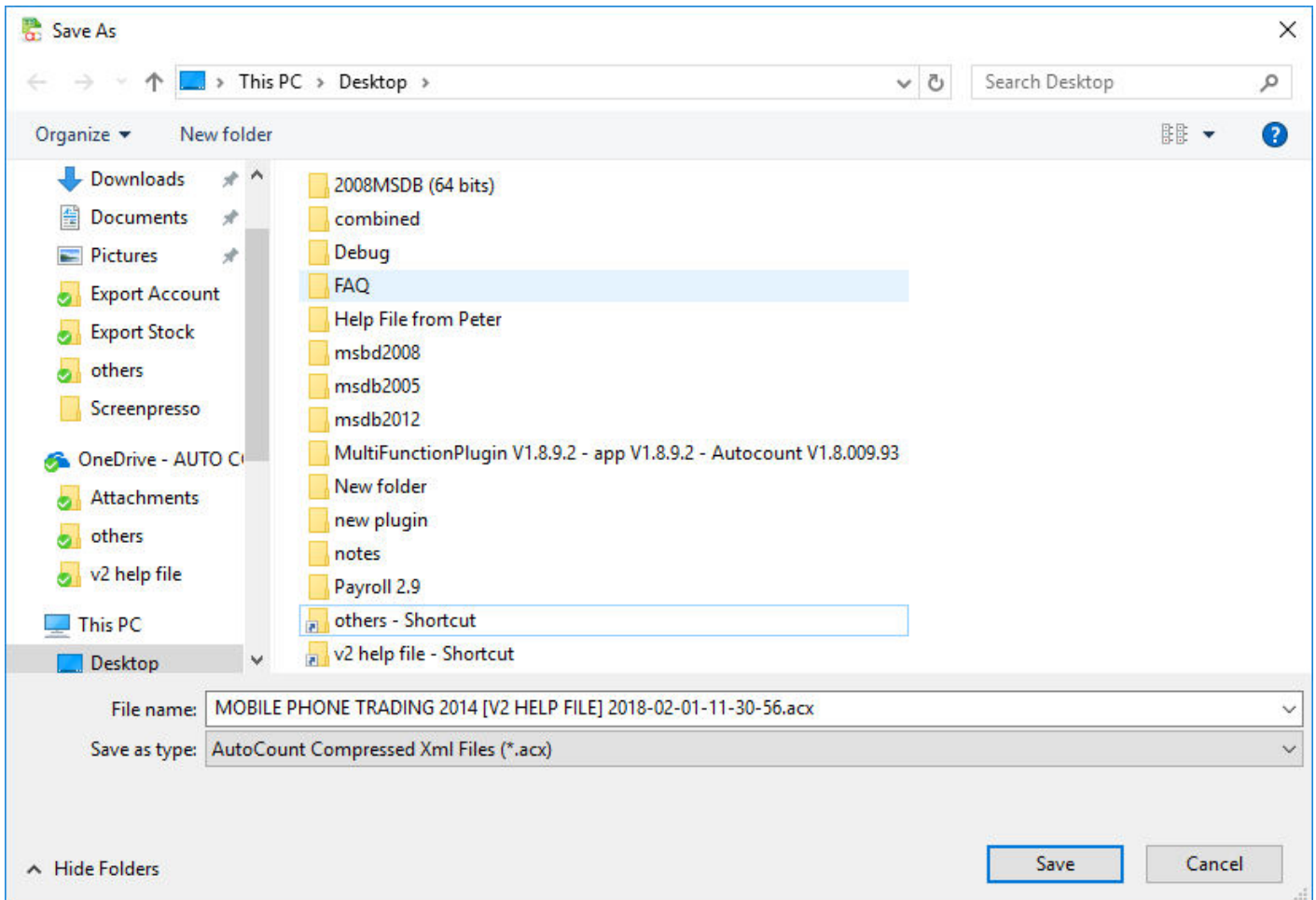
Export

3. Click on *Export*

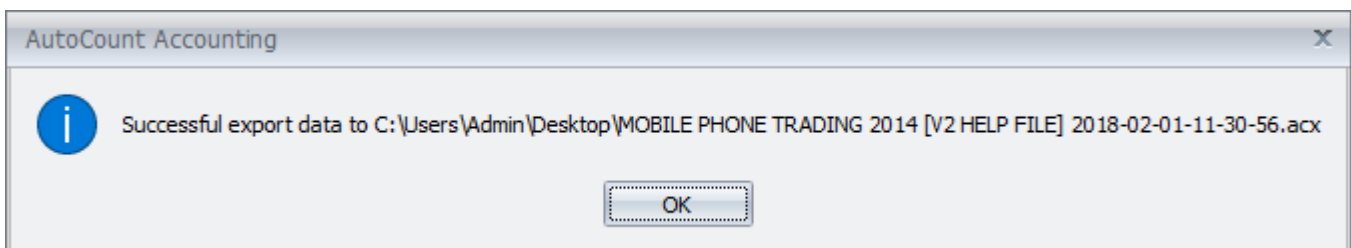
4. Select folder to save the exported file,



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5. Click on **Save**,





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2.2 Import Data

Log on to destination account book.

Go to **File > Import & Export > Import All Data**

Import AutoCount Accounting Data - MOBILE PHONE TRADING 2014 [V2 HELP FILE] - AutoCount Accounting (Ver: 2.0) (Rev: 59)

File G/L A/R A/P Inquiry Stock Sales Purchase Bonus Point General Maintenance Tools GST Window Help | Options

Import AutoCount Accounting Data

Hint: Import an AutoCount Compressed Xml file which was exported from another account book.

1. Load file to import.
2. Set User Access Right Import Options.
3. Verify data before import.

Imported Info

Product :

Version :

Completed Version:

Company Name :

Remark :

Fiscal Year Start Date :

Actual Data Start Date :

Created Date Time :

Created By :

Created Application :

Document Type	UnCancelled Document		Cancelled Document	
	No. of Doc.	Total	No. of Doc	Total

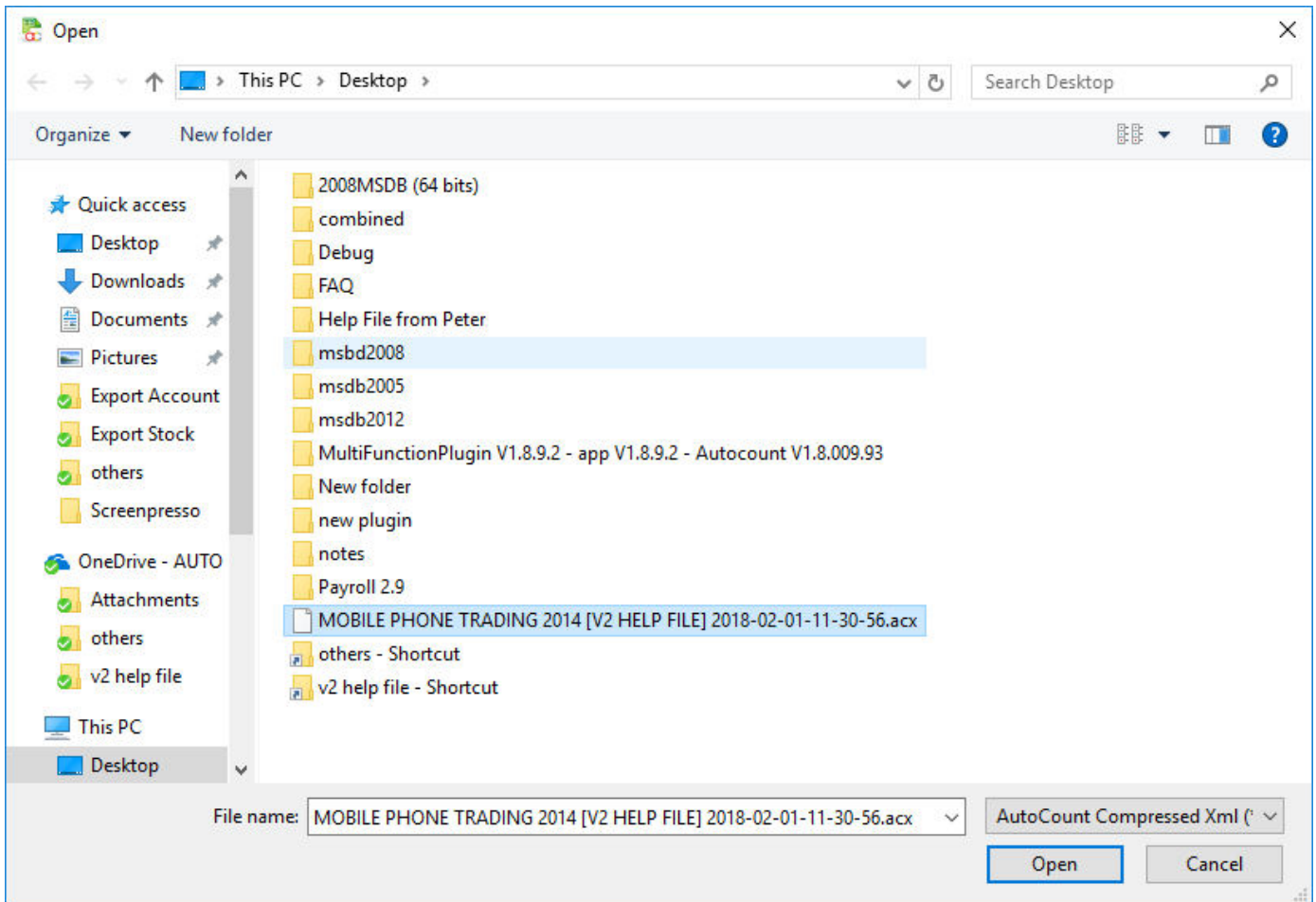
Record 0 of 0

4. Finally, start import data.

Click on **Load Data** to define the folder path of the earlier exported file,



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1. Highlight the file to be imported, click on *Open*...



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Import AutoCount Accounting Data - MOBILE PHONE TRADING 2014 [V2 HELP FILE] - AutoCount Accounting (Ver: 2.0) (Rev: 59)

File G/L A/R A/P Inquiry Stock Sales Purchase Bonus Point General Maintenance Tools GST Window Help | Options

Import AutoCount Accounting Data

Hint: Import an AutoCount Compressed Xml file which was exported from another account book.

- Load file to import. C:\Users\Admin\Desktop\MOBILE PHONE TRADING 2014 [V2 HELP FILE] 2018-02-01-11-30-56.acx
- Set User Access Right Import Options.
- Verify data before import.
- Finally, start import data.

Imported Info:

Product : AutoCount Accounting
 Version : 1.5
 Completed Version: Version 2.0 (Build: 0, Revision: 59)
 Company Name : MOBILE PHONE TRADING 2014
 Remark : V2 HELP FILE
 Fiscal Year Start Date : 01-Jan-18 12:00:00 AM
 Actual Data Start Date : 01-Jan-18 12:00:00 AM
 Created Date Time : 01-Feb-18 12:57:38 PM
 Created By : ADMIN
 Created Application : AutoCount Accounting 1.3

Document Type	UnCancelled Document		Cancelled Document	
	No. of Doc.	Total	No. of Doc.	Total
> AR Invoice	1	10,000.00	0	0.00
AP Invoice	1	100.00	0	0.00

Record 1 of 2

2. Set User Access Right Import Options.... click on *Open*



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User Access Right Import Options

User Access Right Import Option:

- Only import new users' access rights.
(Existing users' access rights will not be modified at all.)
- Append all users' access rights.
(Append new access rights of existing users and add new users' access rights.)
 Include Admin
- Totally replace all users' access rights.
Modify(append, add, delete) existing users' access rights and add new users' access rights.
 Include Admin

User Group Access Right Import Option:

- Only import new user groups' access rights.
(Existing user groups' access rights will not be modified at all.)
- Append all user groups' access rights.
(Append new access rights of existing user groups and add new user groups' access rights.)
 Include Admins
- Totally replace all user groups' access rights.
Modify(append, add, delete) existing user groups' access rights and add new user groups' access rights.
 Include Admins

OK

3. Verify data before import: click on the respective tabs to check the listing of data to be imported.
4. Finally, start import data... Click on *Import Data*.

