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## AutoCount Remote Credit Control Module

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## 1.0 Introduction

The Autocount Remote Credit Control Module is a specialized feature within the Autocount Accounting software that enables authorized users to remotely approve transactions that exceed predefined credit limits or overdue limits. This module provides businesses with a convenient and efficient way to manage credit control processes by allowing remote approval of transactions that would otherwise be blocked by credit limit restrictions. This module allows authorised user to remotely approve transaction that violates Credit Limit or Overdue Limit control.



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## 2.0 Settings

### 2.1 Credit Control Message

Log in as ordinary user AA (who has no access right to approve credit control limit),

Add an invoice to debtor,

When try to save, the following screen will be prompted,

**Violate Credit Limit**

**This debtor has violated the credit limit.**

Debtor Code:	<b>300-B001</b>
Debtor Name	<b>BEST PHONE SDN BHD</b>
Outstanding Amount:	<b>14,840.00</b>
Original Credit Limit:	<b>10,000.00</b>
Credit Limit Increment Percentage:	<b>0 %</b>
Increased Credit Limit:	<b>10,000.00</b>
Exceeded Credit:	<b>4,840.00</b>

Detail Outstanding Amount	
Outstanding in A/R	<b>14,840.00</b>
Outstanding in D/O	<b>0.00</b>
Outstanding in S/O	<b>0.00</b>
PD Cheque	<b>0.00</b>
<b>Total Outstanding</b>	<b>14,840.00</b>

Waiting for Remote Approval

Or provide a user name and password to approve this credit limit violation:

User Name

Password

(without *Remote Credit Control* module, user that has approval right will have to attend to this screen to key in password; with *Remote Credit Control* module, an Approval screen will be prompted on the approving user's monitor screen.)

At the same time, the following screen will be prompted on ADMIN user's (or user that has approval rights) PC.



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## 2.2 Set Access Rights

1. Go to **Access Rights Maintenance**,
2. Look into **System > Remote Credit Control**, and **Credit Control**
3. Make sure ordinary user (AA) has no access rights (but Admin user has) to the following items:

- **Auto Check For Pending Credit Control**
- **Can Approve Sales Document Credit Limit Control**
- **Can Approve Sales Document Overdue Limit Control**

Description	Is Grouping
Can Edit Credit Control	<input type="checkbox"/>
Can Edit Credit Control	<input type="checkbox"/>
Credit Control	<input checked="" type="checkbox"/>
Remote Credit Control	<input checked="" type="checkbox"/>
Auto Check for Pending Credit Control	<input type="checkbox"/>

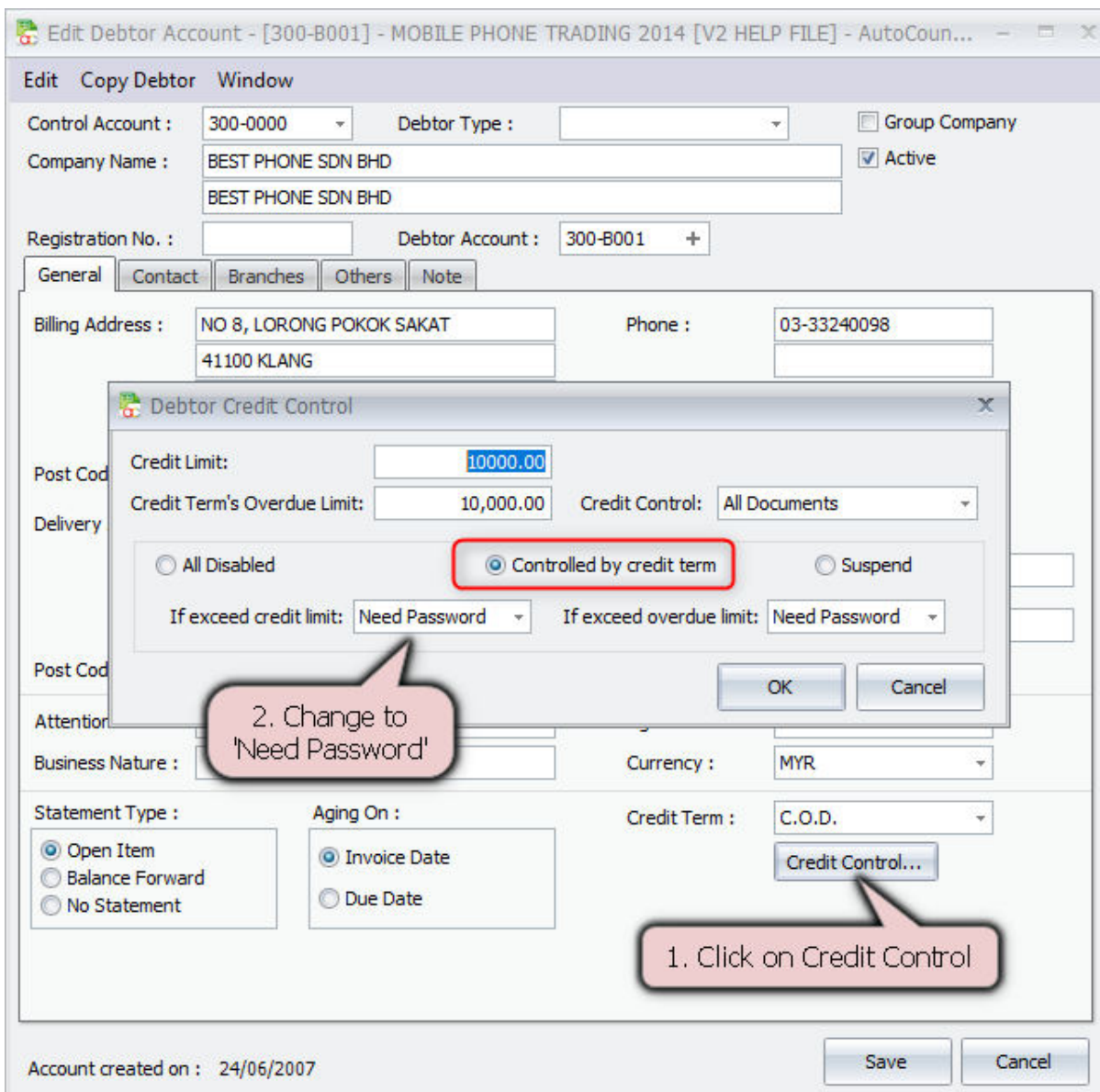
Description	Users & Groups
Remote Credit Control	
Auto Check for Pending Credit Control	ADMINS
Credit Control	
Can Approve Sales Document Credit Limit Control	ADMINS
Can Approve Sales Document Overdue Limit Control	ADMINS
Can Approve Purchase Document Credit Limit Control	ADMINS
Can Approve Purchase Document Overdue Limit Control	ADMINS



### 3.0 Features

#### 3.1 Set Remote Credit Control - Credit Limit

1. Go to a debtor's file, at *General* tab, click on *Credit Control*,
2. Define Credit Limit, select *Controlled by Credit Term*,
3. Select *Need Password* for 'If exceed credit limit'.
4. Click on *OK, Save*.



The screenshot shows the 'Edit Debtor Account' window for '300-B001' with the 'Debtor Credit Control' dialog box open. The dialog box contains the following fields and options:

- Credit Limit:** 10000.00
- Credit Term's Overdue Limit:** 10,000.00
- Credit Control:** All Documents
- Radio Buttons:**
  - All Disabled
  - Controlled by credit term
  - Suspend
- If exceed credit limit:** Need Password
- If exceed overdue limit:** Need Password

Callout bubbles provide instructions: '2. Change to 'Need Password'' points to the dropdown, and '1. Click on Credit Control' points to the 'Credit Control...' button in the main window.



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### 3.2 Reject

Account No	300-B001	BEST PHONE SDN BHD	
Doc No	I-000009	Outstanding in A/R	14,840.00
Doc Date	05-02-2018	Outstanding in D/O	0.00
Nett Total	2,120.00	Outstanding in S/O	0.00
Computer Name	DESKTOP-T1SKHHT	PD Cheque	0.00
Requested Date Time	08-02-2018	Total Outstanding	14,840.00
Requested User ID	ADMIN	Original Credit Limit	10,000.00
		Credit Limit Increment Percentage	0.00 %
		Increased Credit Limit	10,000.00
		Exceeded Credit	4,840.00

Click on **Close** or **Save** without action (action refers to Approve or Reject) will close this screen. But a fresh same screen will be prompted again after an interval of ? second. (Depending on the setting at **Tool > Options > Miscellaneous > Remote Credit Control Pooling Interval: ? seconds.** )

If ADMIN user click on **Reject**, and confirm the rejection. Then click on **Save**. (if you did not save, the message will not pass on to the requester, and you will be prompted for action again.)

Confirm

Do you really want to reject I-000009 ?

Yes No

The ordinary user AA's screen will be prompted with the following message:



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**Violate Credit Limit**

**This debtor has violated the credit limit.**

Debtor Code: **300-B001**  
Debtor Name: **BEST PHONE SDN BHD**

Outstanding Amount: **14,840.00**  
Original Credit Limit: **10,000.00**  
Credit Limit Increment Percentage: **0 %**  
Increased Credit Limit: **14,840.00**

Exceeded Credit:

Waiting for Remote . . . . .

Or provide a user name and password to approve this credit limit violation:

User Name   
Password

Detail Outstanding Amount	
Outstanding in A/R	<b>14,840.00</b>
Outstanding in D/O	<b>0.00</b>
Outstanding in S/O	<b>0.00</b>
PD Cheque	<b>0.00</b>
	<b>14,840.00</b>

Click on **OK**,

**AutoCount Accounting**

This account had violated the credit limit. You are not allow to save.

The document is not allowed to save. However, you may click on **Save as Draft** (this is a temporary folder, and the document can be later retrieved at **Tools > Open K.I.V. Folder**)



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K.I.V. Folder

Check All Uncheck All

Drag a column header here to group by that column

...	Doc. Type	Doc. No.	Save Time	Save Reason	Description
>	Invoice	<<New>>	06-02-2018 09:28:47	K.I.V.	BEST PHONE SDN BHD

Record 1 of 1

Open Delete Close





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### 3.3 Approve

If the ADMIN user click on **Approve**, and confirm the approval.... Then click on **Save**. (if you did not save, the message will not pass on to the requester, and you will be prompted for action again.)

Document's Credit Control Approval

### Violate Credit Limit

Account No	300-B001	BEST PHONE SDN BHD	
Doc No	I-000009	Outstanding in A/R	14,840.00
Doc Date	05-02-2018		0.00
Nett Total	2,120.00		0.00
Computer Name	DESKTOP-T1SK		0.00
Requested Date Time	08-02-2018		14,840.00
Requested User ID	ADMIN		10,000.00
		Credit Limit Increment Percentage	0.00 %
		Increased Credit Limit	10,000.00
		Exceeded Credit	4,840.00

**Confirm**

Do you really want to approve I-000009 ?



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The user AA's screen will be prompted with the following message:

**Violate Credit Limit**

**This debtor has violated the credit limit.**

Debtor Code: **300-B001**  
Debtor Name: **BEST PHONE SDN BHD**

Outstanding Amount: **14,840.00**  
Original Credit Limit: **10,000.00**  
Credit Limit Increment Percentage: **0 %**  
Increased Credit Limit:  
Exceeded Credit:

Detail Outstanding Amount	
Outstanding in A/R	<b>14,840.00</b>
Outstanding in D/O	<b>0.00</b>
Outstanding in S/O	<b>0.00</b>
PD Cheque	<b>0.00</b>

Waiting for Remote App

Or provide a user name and password to approve this credit limit violation:

User Name:   
Password:

**AutoCount Accounting**  
Your request to approve this document has been accepted. Click 'OK' to continue.

OK Cancel





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And the screen on ADMIN's PC will be:

Document's Credit Control Approval

### Violate Overdue Limit

Account No	300-B001	BEST PHONE SDN BHD	
Doc No	I-000009	Current Overdue	12,720.00
Doc Date	05-02-2018	Original Overdue Limit	10,000.00
Nett Total	2,120.00	Overdue Limit Increment Percentage	0.00
Computer Name	DESKTOP-T1SKHHT	Increased Overdue Limit	10,000.00
Requested Date Time	08-02-2018	Exceeded Overdue	2,720.00
Requested User ID	ADMIN		

#### Details of Overdued Documents

Doc No	Doc Date	Credit Term	Due Date	Curr. Code	Curr. Rate	Outstanding a...
> I-000008	01-02-2018	C.O.D.	01-02-2018	MYR	1	12,720.00

Approve    Reject    Delete    Close